

## CHASEN LOGISTICS SERVICES LIMITED

### WAREHOUSE EXECUTIVE

Location: Jurong area, Singapore

No. of Vacancies: 1

#### **Duties and Responsibilities:**

- Oversee the day-to-day operations of the warehouse, including materials handling, order tracking, operations, facilities management and customer service
- Assist in supervising a team of warehouse personnel in handling daily warehousing operations
- Responsible for carrying out process studies and executing them for constant operations improvement
- Responsible for working closely with Operations department in warehouse operations and ad-hoc logistics requirements
- Responsible for inventory stock taking management
- Perform other ad-hoc duties when assigned

#### **Requirements and Qualifications:**

- Min O-levels, Nitec or Higher Nitec in Logistics, Supply Chain or Business Studies
- Min. 2 years of working experience in related field is required for this position
- Must be able to work in Jurong (West)

If you are keen to the above position, please email a detailed resume, together with a recent passport-size photograph with current and expected salary to [jenny.chong@chasen-logistics.com](mailto:jenny.chong@chasen-logistics.com). (All applications will be in strict confidence. We regret that only short-listed candidates will be notified).